

# San Lorenzo Village Homes Association

## Meeting No. 1585

### Work Session Minutes



- 1.0 Meeting Call To Order: President Diane Wydler called the meeting to order at 6:00 PM on Thursday, August 2, 2018.
- 1.1 Roll Call: All Board Members were present: President Diane Wydler, Vice President Kathie Ready, Secretary/Treasurer Emanuel M.S. Robinson, Michelle Clowser, and John Chung. Staff that were present: Administrator Debi Powers & Operations Manager Mai Vue.
- 2.0 Public Comments: a member made a comment about the upcoming Alameda County Board Transportation/Planning Committee meeting on the consideration of issues regarding County Ordinances for cannabis manufacturers, distributors, testing laboratories and micro businesses.
- 3.0 Update from Administrator:
- 3.1 Introduction of new Administrator; update on 'getting started' progress
- 3.2 Fire Dept Roof: The 4x4 wood support posts for the metal ducting were secured. A walk through is being scheduled with Frank and the operations manager to inspect for the small section of the roof that had been missed.
- 3.3 Street Sweeper: it was noted that the sweepers are not registered or insured. Staff will look into this matter.
- 3.4 Alterra Collection: Total Amount Collected by Alterra Collections Company by 08-02-18 is \$112,667.72
- |                 |              |
|-----------------|--------------|
| Assessments     | \$42,703.35  |
| Late Fees       | \$3,790.00   |
| Interest        | \$14,905.85  |
| Collection Fees | \$51,268.52  |
| Total           | \$112,667.72 |
- 4.0 Village Briefs – Volume 4 July/August 2018: Content Overview: Board reviewed content with following additions:
- Save the date for upcoming Halloween Event and family costume prize
  - No “free” items to be left out on lawn
  - Bulk items need to be put out close to the schedule date
  - Architectural Application running tally to be included in upcoming editions
  - House of the Month is to be on the front page for all editions going forward.
- 5.0 House of the Month – Via Bolsa house was selected
- 6.0 Financial Reports - July 31, 2018 not available
- 6.1) BOW Checking Account had \$ 90,615.47

6.2) BOW Savings Account had \$ 86,045.49

6.3) Mutual of Omaha Bank Checking had \$ 263,117.03

6.4) Mutual of Omaha Savings had \$ 100,240.21

6.5) Total of five (5) Mutual of Omaha Operating Accounts CDARS = \$ 752,301.04

6.6) Sacramento Bank of Commerce Reserve Account - \$ 481,655.90

**Total Bank - \$ 1,773,975.14**

7.0 CEC Events (updates)

7.1 Showtime in San Lorenzo: Director Wylder reported that the event went well. SLVHA loaned the popcorn machine to County for the event. Director Wylder assisted with distributing popcorn and distributed approximately 400 bags of popcorn to people that attended the event.

7.2 Halloween: Director Clowser reported that their first meeting will be Thursday, August 9<sup>th</sup> from 4 pm to 5 pm in the Bohannon Room. The permits for the event are in process.

8.0 Discussion Items:

8.1 Letter from Member regarding front yard policy: The board requested that the front yard policy be republished in the upcoming Village Brief with a vote date of October 18.

8.2 BZA decision on Carport variance on Via Segundo: Director Wylder to draft a letter to the County

8.3 Identify and prioritize tasks/goals with new Administrator:

- Staffing, additional personal for code enforcement
- Hall Renovation
- Men's Restroom Renovation
- Security Cameras
- VMS training and loading issues

8.4 Book Sharing Proposal: The CC&R's do not permit this.

8.5 Public Safety: Director Clowser reported that there have been car break-ins, needles found at the park, a fire started in the playground. Request that this item continue to be a standing agenda item.

9.0 Continuing Business:

9.1 CC&R's Enforcement

9.2 How To Catch-Up And Follow-Up

9.3 Architectural Committee: two other committee members have been non-responsive. The committee is comprised of one member, who is currently on the board.

10.0 Future Agenda Items For Work Session Or Board Meeting

11.0 Adjournment – Meeting was adjourned at 7:48pm

**Respectfully Submitted,**

Emanuel MS. Robinson, Secretary

**Recorded and Transcribed by:** Administrator Debi Powers

**Reviewed by:** Diane Wylder, Board President