

San Lorenzo Village Homes Association

Meeting No. 1600 Work Session Minutes Thursday, December 6, 2018



1.0 Meeting Call To Order: President Diane Wydler called the meeting to order on Thursday, December 6, 2018 at 6:00 PM.

1.1 Roll Call: Board Members that were present: President Diane Wydler and Director John Chung. Board Members that called in: Director Michelle Clowser. Board Members that were excused: Vice President Kathie Ready, and Secretary/Treasurer Emanuel M.S. Robinson,. Staff that was present: Administrator Debi Powers.

2.0 Public Comments:

item 6.5 Resident request for temporary variance on types of animals allowed was moved up to - the resident requested that a temporary variance be granted for her to raise two dwarf goats from February to July for her 4-H project. The board asked what would happen to the animals at the end of the project, they were informed that they would be auctioned off at the county fair. The resident was asked to if the neighbors had been contacted to see if they would have any issues with the temporary variance. The resident had not. The resident was told to confer with the neighbors and to consult the CC&R's regarding the provision on running a business out of a home and to submit her request for the next regularly scheduled board meeting.

3.0 Update from Administrator:

3.1 Office Administration: SLVHA 2018 Assessments: Currently we have 5767 residents. 5558 residents paid their 2018 assessments as of November 29, 2018. 209 accounts are still delinquent.

Office visits for the month of November: 90

Demands processed for the month of November: 25

Street Sweeper: The approved proposals were sent to RGW. The Johnson 300 sweeper (older one) was transported for repairs additional work was approved to install new brooms and to repair the turn signal assembly. ETA for the return of the sweeper is 12-4-18. The Pelican sweeper will then be transported for repairs. The county has had trucks and sweepers in to help.

1472 Via Coralla house fire: On Thanksgiving day there was a house fire resulting in a fatality. Reports stated that there were 14 people residing in the home. On Monday, 11-26-18 a letter was sent to the owners of the unit expressing our sympathy on the fire, a copy of the exterior modification application was also sent. The ACFD was contacted to request a copy of the incident report. On 11-28-18 the report was received. On Friday, 11-30-18, the owner of the property contacted the office to inform them that the windows would be boarded up pending release from the Sheriff's Office and Alameda County Fire Department. The owner was instructed to keep us updated on steps that are being taken.

ACH and online bill pay has been set up and will be available for the 2019 assessment year.

The 2019 Assessments are being queued up for processing.

Holiday lights have been hung at the office.

- 4.0 Financial Reports:** October 31, 2018 – President Wydler had a question about the line item liens, mailing rt chk in the amount of \$4,220. Answer will be provided once the administrator has spoken with Cesar.
- 5.0 CEC Events (Update):**
- 5.1 Christmas Festival: December 11, 6pm – 8pm. Everything is ready to go. Randy will set up and run the event along with volunteers.
 - 5.2 Earth Day: Saturday, April 20, 2019. Vendors are being scheduled . Sponsorship request letters will be sent out in January. Theme will be “use less plastic”.
- 6.0 Discussion Items:**
- 6.1 Hall Rental Request for CPR Refresher Course – a request was received to use the hall to have a non-certified CPR refresher course for the community. Request is to be presented to the board at the next scheduled meeting.
 - 6.2 Revised Village Green Plans - Written Comments and Answers
 - 6.3 Potential Meeting with Assembly Member Quirk
 - 6.4 2019 Meeting Schedule and Calendar – January 2019 work session is going to be moved to the 24th. Calendar is to be populated with monthly and annual events. January work session will be for budget preparation
 - 6.5 Resident request for temporary variance on types of animals allowed (item moved up to section 2.0)
- 7.0 Continuing Business:**
- 7.1 Hall and Bathroom Remodel: tabled scope of work to be drafted and presented at the January 2019 Work Session
 - 7.2 Architectural Committee: no report
 - 7.3 Ad-HOC Committee on policy review: Jessica and Sam Medina have agreed to be on the committee
 - 7.4 By-Laws Review: edited by-laws were given for review and will be discussed at a later meeting.
- 8.0 Future Agenda Items:**
- 8.1 2019-2020 Budget
- 9.0 Adjournment** – Meeting was adjourned at 8:30 pm

Respectfully Submitted,

Emanuel MS. Robinson, Secretary

Recorded and Transcribed by: Administrator Debi Powers

Reviewed by: Diane Wydler, Board President