

SAN LORENZO VILLAGE HOMES ASSOCIATION



**MEETING NO. 1614
REGULAR BOARD MEETING MINUTES
Thursday, March 21, 2019
377 Paseo Grande, San Lorenzo**

- 1.0 CALL TO ORDER - President Diane Wydler called the meeting to order on Thursday, March 21, 2019 at 7:32 pm.
 - 1.2 ROLL CALL - Board Members present: President Kathie Ready, Vice-President Diane Wydler, Secretary/Treasurer Emanuel M.S. Robinson, Director Michelle Clowser. Board Members Excused: Director John Chung. Administrator Debi Powers and Operations Manager Mai Vue were present.
 - 1.3 SIGN – IN SHEET - President Ready reminded all members who were present to sign-in at the back table.
- 2.0 PUBLIC COMMENTS - Items not on the Agenda

Items discussed included:
Trees and the price of homes in San Lorenzo Village Homes Association
Upcoming events for the San Lorenzo Library
- 3.0 COMMENTS FROM PUBLIC AGENCIES (7:40 p.m.)
 - 3.1 California Highway Patrol Office.
 - 3.2 Sheriff's Office.
 - 3.3 Supervisor Chan's Office.
- 4.0 OTHER BUSINESS (motion may be required)
 - 4.1 2019/2020 Budget: A motion was made to approve the 2019/2020 budget and reserve study as presented, it was seconded, the Board voted all in favor. The motion passed.
- 5.0 LIENS AND VIOLATION REPORT (motion may be required)

There were no liens that were released last month. 474 Violation Notices that were mailed: 160 Yard Maintenance, 106 Plans Required, 24 Items/Clutter, 41 Building Maintenance, 42 Inoperative/Stored Vehicles, 52 Multiple Violations, 10 Running a Business out of the Home and 39 Miscellaneous Violations (e.g. *complaints of loud noise, dog barking, items in yard, etc.*), 101 violations were closed. A motion was made to accept the liens and violation report, it was seconded, the Board voted all in favor. The motion passed.
- 6.0 FINANCIAL REPORT (motion required)
 - 6.1 Approval of February 2019 Expenditures: A motion was made to accept the February 2019 Expenditures, it was seconded, the Board voted all in favor. The motion passed.
 - 6.2 Approval of Bank Reconciliations for the 4th Quarter of 2018. A motion was made to approve the 4th Quarter 2018 Bank Reconciliations, it was seconded, the Board voted all in favor. The motion passed.
 - 6.3 Bad Debt Write Off – Account 31657 in the amount of \$145.71. A motion was made to accept the bad debt write off in the amount of \$145.71, it was seconded, the Board voted all in favor. The motion passed.
- 7.0 COMMITTEE REPORTS
 - 7.1 Community Events: Director Clowser gave an update on Earth Day 2019
 - 7.2 Architectural Committee update: no report
- 8.0 ADMINISTRATOR'S REPORT(motion may be required)

5194 residents paid their 2019 assessments as of February 28, 2019. 573 accounts are still unpaid.
Office visits for the month of February : 56
Demands processed for the month of February: 10

Hall Kitchen Health Inspection was conducted 2-26-19 – Passed – two minor corrections needed – venting above the stove was loose – John tightened the vent. The pipe under the food sink was missing: John reattached the pipe.

Reorganization of the office is coming along nicely.

The sweeper had two tires replaced .

Second Round of late letters have been sent out.

The kitchen sink in the hall is not draining properly, the plumber has been called to clear the line and to reattach the drain pipe to the handwashing station in the kitchen.

A Proposal to plant carpet roses and iceberg roses around the front lawn area has been requested of Loral.

The By-Laws and Collection Policy have been sent to Tinnelly for review

A new shredder was purchased for the office.

9.0 BOARD REPORTS: No other report from Board.

10.0 MINUTES OF THE PREVIOUS MEETING:

10.1 Disposition of Executive Session Minutes # 1609 on February 21, 2019

10.2 Approval of Executive Session Minutes # 1609 on February 21, 2019: A Motion was made to approve the Executive Session Minutes # 1609 on February 21, 2019 with an amended to the meeting number to 1609, it was seconded, the Board voted all in favor. The motion passed.

10.3 Approval of Annual Board Meeting Minutes #1610 A on February 21, 2019: A motion was made to approve the Annual Board Meeting Minutes #1610 A on February 21, 2019, it was seconded, the Board voted all in favor. The motion passed.

10.4 Approval of Regular Board Meeting Minutes #1610 B on February 21, 2019: A motion was made to approve the Regular Board Meeting Minutes #1610 B on February 21, 2019, it was seconded, the Board voted all in favor. The motion passed.

10.5 Approval of Organizational Board Meeting Minutes #1610 C on February 21, 2019: A motion was made to approve the Organizational Board Meeting Minutes #1610 C on February 21, 2019, it was seconded, the Board voted all in favor. The motion passed.

10.4 Approval of Work Session Meeting Minutes # 1611 on March 7, 2019: A motion was made to approve Work Session Meeting Minutes # 1611 on March 7, 2019, it was seconded, the Board voted all in favor. The motion was passed.

11.0 ADJOURNMENT – Meeting was adjourned at 9:01 pm.

Respectfully submitted by:

Emanuel M.S. Robinson, Secretary/Treasurer

Recorded and Transcribed by: Debi Powers, Administrator

Reviewed by: Diane Wydler, Vice President