

San Lorenzo Village Homes Association

**Meeting No. 1619
Work Session Minutes
Thursday, May 2, 2019
377 Paseo Grande, San Lorenzo**



1.0 Meeting Call To Order: President Kathie Ready called the meeting to order on Thursday, May 2, 2019 at 6:03 PM.

1.1 Roll Call: Board Members that were present: Vice President Diane Wydler, Director Michelle Clowser and Director John Chung. Present via phone: Secretary/Treasurer Emanuel M.S. Robinson Board Members that were excused: None. Staff that was present: Administrator Debi Powers.

2.0 Public Comments:

3.0 Update from Administrator:

Currently we have 5767 residents. 5423 residents paid their 2019 assessments as of April 28, 2019. 344 accounts are still unpaid.

Alterra Collections:

Total Amount Collected by Alterra Collections Company by 4-28-19 is \$155,619.64

Office visits for the month of April: 79

Demands processed for the month of April: 22

- Irrigation walkthrough with Adolpho from Loral. A break was found under the Magnolia Tree. Repairs were made
- Frank and John washed the interior and exterior windows along with the screens.
- The front walk way was power washed.
- Walk through is schedule with Howard of Loral for Tuesday the 7th to discuss the drought tolerant landscaping.
- Meeting scheduled with Jaimie of HARD on Wednesday, May 8.
- Assembly Bill 670 – Bill to allow ADU's in HOA's
- Enrollment for a CAI Law Course for myself and Mai
- Notice from County Assessor that the 2017 Business Property Statement had not been filed in 2018 for the year ending in 2017. We will receive a notice in the next two weeks with more information on the amount of money that is owed and if there are any penalties.
- The leaf blower is no longer working. A new one will be purchased.

4.0 Financial Reports: April 30, 2019 (not available)

- 5.0 CEC Events (Update):** Earth Day Event was held on Saturday, April 20, 2019. Theme was “use less plastic”. The event had a good turnout for the community cleanup and the festival, estimated number of attendees: 300-350.

6.0 Discussion Items:

6.1 Board Goals for 2019/2020: The Board discussed goals for the 2019/2020 year.

- 6.1.1** New Signature Cards for all Bank Accounts
- 6.1.2** Architectural Standards Guidelines
- 6.1.3** Hall Renovation completed by October of 2019
- 6.1.4** Disaster Preparedness
- 6.1.5** Events to be utilized to increase the number of volunteers
- 6.1.6** Website and Logo revamping/updating
- 6.1.7** Implement an Annual Theme – 2019-2020 “Facelift”
- 6.1.8** CC&R Enforcement

6.2 Meeting Schedule 2019/2020: The Board discussed the annual meeting schedule. A request was made to include the annual calendar with every board packet. Annual Calendar is to include all important dates and deadlines for that fiscal year.

6.3 Review of the Annual Budget Disclosure Summary: The Board reviewed the summary, no revisions were requested. It will be presented to the Board to vote on at the Regular Board Meeting, May 16, 2019

7.0 Continuing Business:

7.1 Hall and Bathroom Remodel: Director Robinson provided samples of materials to be used in the remodel. A preliminary draft proposal will be provided at the June Work Session Meeting.

8.0 Future Agenda Items:

- 8.1 Goals for the year - Continuing
- 8.2 Graphic Designer for the website

9.0 Adjournment – Meeting was adjourned at 7:54 pm

Respectfully Submitted,

Emanuel MS. Robinson, Secretary

Transcribed by: Administrator Debi Powers

Reviewed by: Diane Wydler, Vice President