

SAN LORENZO VILLAGE HOMES ASSOCIATION



**MEETING NO. 1625
REGULAR BOARD MEETING MINUTES
Thursday, June 20, 2019
377 Paseo Grande, San Lorenzo**

- 1.0 CALL TO ORDER - President Kathie Ready called the meeting to order on Thursday, June 20, 2019 at 7:33 pm.
 - 1.2 ROLL CALL - Board Members present: President Kathie Ready, Secretary/Treasurer Emanuel M.S. Robinson, and Director John Chung. Board Members Excused: Vice-President Diane Wydler and Director Michelle Clowser. Staff Present: Administrator Debi Powers.
 - 1.3 SIGN – IN SHEET - President Ready reminded all members who were present to sign-in at the back table.
- 2.0 PUBLIC COMMENTS - Items not on the Agenda

Items discussed included:
Why the appeal was filed against the Village Green (Demmon's Project)
AB 670 support
Village Green support
- 3.0 COMMENTS FROM PUBLIC AGENCIES (7:40 p.m.)
 - 3.1 California Highway Patrol Office: Not present
 - 3.2 Sheriff's Office: Deputy Swalwell gave a brief report
 - 3.3 Supervisor Chan's Office: Jared Savas shared upcoming county meetings, planning meetings and Eden Mac
 - 3.4 Zoning Enforcement: a report was available
- 4.0 OTHER BUSINESS (motion may be required)
 - 4.1 Residential Design Standards and Policies: The Board was presented with a rough draft of design standards for accessory dwelling units.
 - 4.2 Proposed Legal Symposium on AB 670: This item was withdrawn
- 5.0 LIENS AND VIOLATION REPORT (motion may be required)

0 liens were released last month. 1,091 Violation Notices that were mailed: 342 Yard Maintenance, 176 Plans Required, 177 Building Maintenance, 103 Inoperative/Stored Vehicles, 131 Multiple Violations, 24 Holiday Lights, 19 unapproved tree work and 70 Miscellaneous Violations (e.g. *complaints of loud noise, dog barking, items in yard, etc.*), 129 violations were closed. A motion was made to accept the liens and violation report, it was seconded, the Board voted all in favor. The motion passed.
- 6.0 FINANCIAL REPORT (motion required)
 - 6.1 Approval of May 2019 Expenditures: A motion was made to accept the May 2019 Expenditures, it was seconded, the Board voted all in favor. The motion passed.
 - 6.2 Approval of 3rd Quarter Bank Reconciliations: A motion was made to accept the 3rd Quarter Bank Reconciliations, it was seconded, the Board voted. The motion passed.
 - 6.3 Approval of Fund Transfer from Mutual of Omaha Operating Account to Bank of the West Operating Account in the amount of \$50,000: A motion was made to approve the Fund Transfer from Mutual of Omaha Operating Account to Bank of the West Operating Account in the amount of \$50,000, it was seconded, the Board voted. The motion passed.
- 7.0 COMMITTEE REPORTS
 - 7.1 Community Events: Administrator Powers read an update from Director Clowser on the 2019 Halloween Event
- 8.0 ADMINISTRATOR'S REPORT(motion may be required)

Currently we have 5767 residents. 5453 residents paid their 2019 assessments as of May 30, 2019. 314 accounts are still unpaid.

Alterra Collections:

Total Amount Collected by Alterra Collections Company by 5-30-19 is \$162,636.54

Office visits for the month of May: 86

Demands processed for the month of May: 19

- 2017 Business Property Statement / County Assessor / County Tax Collector: A notice of Enrollment of Escape Assessment was received for the 2016 tax year. Tax bill should be received in July of 2019. The estimated amount owed for the 2019 year is under \$5,000.
- Allianz 3000 Sweeper: Proposal to repair the elevator shaft and bearings was obtained.
- Property Insurance Renewal quotes were obtained for the July renewal.
- Proposals for the color copier/printer were obtained
- The enclosed tot lot/ playground was vandalized twice. Each time, one of the concrete mushrooms had the tops broken off. The area has been closed down until repairs are made. Over the last week multiple calls have been placed to the company that installed them. Frank will be removing the remainder of the broken mushrooms.
- The San Lorenzo Historical Society was contacted to arrange a historical plaque for the 740 Bockman site. The plans already include a plaque from The Hayward Historical Society.
- Monthly staff meeting was held.
- Monthly meeting with Jared of Supervisor Chan's Office
- Roses are to be installed on June 19.
- A test painting of the light poles was conducted. The other 4 lights will be painted the week of the 24th.

9.0 BOARD REPORTS: No other report from Board.

10.0 MINUTES OF THE PREVIOUS MEETING:

10.1 Disposition of Executive Session Minutes # 1620 on May 16, 2019.

10.2 Approval of Executive Session Minutes # 1620 on May 16, 2019. A Motion was made to approve the Executive Session Minutes # 1620 on May 16, 2019, it was seconded, the Board voted all in favor. The motion passed.

10.3 Approval of Regular Board Meeting Minutes #1621 on May 16, 2019. A Motion was made to approve the Regular Board Meeting Minutes # 1621 on May 16, 2019, it was seconded, the Board voted all in favor. The motion passed.

10.4 Disposition of Executive Hearing Session Minutes # 1622 on May 23, 2019.

10.5 Approval of Executive Hearing Session Minutes # 1622 on May 23, 2019. A Motion was made to approve the Executive Hearing Session Minutes # 1622 on May 23, 2019, it was seconded, the Board voted all in favor. The motion passed.

10.6 Approval of Work Session Meeting Minutes # 1623 on June 6, 2019. A Motion was made to approve the Work Session Minutes # 1623 on June 6, 2019, it was seconded, the Board voted all in favor. The motion passed.

11.0 ADJOURNMENT – Meeting was adjourned at 9:06 pm.

Respectfully submitted by:

Emanuel M.S. Robinson, Secretary/Treasurer

Recorded and Transcribed by: Debi Powers, Administrator

Reviewed by: Kathie Ready, President