



**MEETING NO. 1674  
WORK SESSION MINUTES**

Thursday, August 6, 2020 @ 6:00 p.m.  
377 Paseo Grande, San Lorenzo  
Held via Zoom

1. **Meeting Call to Order** – Meeting was called to order at 6:00 PM
  - 1.1 **Roll Call** – All Board members were present: President Emanuel M.S. Robinson, Vice President Kathie Ready, Secretary Treasurer Diane Wydler, Director John Chung, and Director Michelle Clowser. Staff present: Administrator Mai Vue.
2. **Public Comments** – Items not on the Agenda – No comments from the membership.
3. **Update from Administrator** – Administrator provided reports and updates on the following: Previous and current years assessments, Collections of delinquent assessments from Alterra Collections, advised that 2 CDARS matured on 7/23/2020 and were closed and that the principal and interest earned was rolled into the MOB Checking Account, Advised that the physical office is still closed, Demands processed for the month of July 2020: 27, updates on the street sweeping schedule; updates on the women’s bathroom refresh, status update on the painting of the Hall, Window Coverings, HVAC Bids, Staff update, Office protocol, Little League Fundraiser, newsletter delay, and violation report for the month of July 2020.

A motion was made to accept the Administrator report. The motion was seconded. The Board voted. The motion passed.

**Approved:** Acceptance of the Administrator’s Report.

4. **House of the Month** – Four homes were presented to the Board for Home of the Month nomination. A motion was made to select property 17032 Via Corona as winner for home of the month and to be recognized in the next Village Briefs. The motion was seconded. The Board voted. The motion passed. 17032 Via Corona is the nominated winner for Home of the Month and to be recognized in the September/October 2020 Village Briefs.
5. **Financial Reports** – No motions were made.
6. **C.E.C. Events (Update on upcoming events)** – Director Clowser provided updates on the upcoming events for Earth Day, Halloween Drive Thru, and Winterfest and the changes that will have to be done to meet covid-19 guidelines and policies under CDC and Alameda County.

7. **Discussion Items**  
7.1 **Appeals for Reconsiderations**

No.	Street	Appeals for Reconsiderations	Discussion
7.1.1	673 Via Mirabel	Architectural	Homeowner was present to appeal the planting of a large tree and stated that he would be ok with planting a smaller tree.
7.1.2	18083 Via Segundo	Architectural	Homeowner was present to appeal the installing of window shutters and stated that if given more time it would allow for them to be able to afford installing shutters.



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7.1.3	15864 Via Alamos	Architectural	Homeowner was not present.
7.1.4	1270 Via San Juan	Architectural	Homeowner was not present.
7.1.5	921 Hacienda	Architectural	Homeowner was present to appeal 10 of the 14 conditions required by the architectural committee that would bring the property into compliance due to the expense.
7.1.6	1830 Via Sarita	Architectural	Homeowner was present to appeal the planting of a street tree and installing of shutters and stated that they will install a small tree like a Crape Myrtle but to reconsider the installing of window shutters.
7.1.7	1928 Via Buena Vista	Architectural	Homeowner was present to appeal the painting of the bricks and to keep the rails as installed and to keep the natural cedar look. Homeowner stated that they will maintain the cedar and would be willing to paint the rails and post if the cedar goes bad or when they sell the property.

**Items 7.1.1 through 7.1.7 will be discussed at Executive Session on Thursday, August 20, 2020 as this relates to legal matter.**

**7.2 BBQ Scene Illustration** – A motion was made to select the illustration of the backyard with both shrubs below the windows. The motion was seconded. The Board voted. The motion passed.

**Approved:** The illustration of the backyard with both shrubs below the windows selected.

**7.3 Letter Heads** – A motion was made to accept the new formatted letterheads. The motion was seconded. The Board Voted. The motion passed.

**Approved:** The new formatted letterheads accepted.

**7.4 Time Capsule** – Tabled.

**7.5 Hall Re-dedication Plaque** – Tabled.

**7.6 San Lorenzo Entry Signs** – Tabled.

**7.7 Organization of Meeting with the Sub-Associations** – Board requested staff to invite the other sub-association Board members to participate in the SLVHA Board meetings.

**7.8 Revised ADU Policy** – A motion was made to request clarification from legal counsel on the selected choice of word used and obtain further clarification on JADUs.

**7.9 Bylaw Revision** – Tabled.

**8. Continuing Business**

**8.1 Interior Painting of Hall, Office, and Meeting Room** – Director Robinson reported that due to the painting some of the wood doors were cut so that they can close and open properly and has been corrected.

**8.2 75<sup>th</sup> Anniversary Tree Program** - Director Robinson reported that approximately 68 of the 75 trees has been planted and the rest will be planted in the fall.



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**8.3 Enforcement** – Administrator reported that given the change in staff there will be some setbacks in enforcement due to training.

**8.4 Marquee Sign** – Tabled.

**9. Future Agenda Items** – No new agenda items.

**10. 10. Adjournment** – Meeting was adjourned at 8:15 PM.

Respectfully Submitted,

Diane Wydler, Secretary/Treasurer

Recorded and Transcribed by: Mai Vue, Administrator

Reviewed by: Emanuel M.S. Robinson, President

APPROVED