

# NOTICE OF NOMINATION PROCEDURE & CALL FOR CANDIDATES

SAN LORENZO VILLAGE HOMES ASSOCIATION

*(Cal. Civ. Code § 5115)*

---

September 6, 2022

Dear Members:

The 2023 Annual Meeting of the Members of the San Lorenzo Village Homes Association (“**Association**”) is scheduled for February 2, 2023 at 377 Paseo Grande, San Lorenzo CA 94580 at 1:00 PM. The purpose of the Annual Meeting will be to elect one (1) Member to the Association’s Board of Directors (“**Board**”). This Notice is being provided to all Members in satisfaction of Civil Code section 5115(a).

### NOMINATION DEADLINE

The deadline for submitting a nomination is Monday, November 21, 2022. This date shall not be less than thirty (30) days before ballots are distributed.

### CANDIDATE QUALIFICATIONS

To be eligible to run for the Board, the person must, at the time of nomination, satisfy all Candidate Qualifications contained in the Association’s Election Rules. The Candidate Qualifications include:

- **Record Owner.** The person must be the record owner of a Lot or Unit within the Association.
- **Current in Assessments.** The person must be current in the payment of regular and special assessments owed to the Association. This requirement does not apply in situations where (a) the Association’s governing documents do not require sitting Directors to be current in the payment of regular or special assessments, (b) where the person wishing to be a candidate for the Board has payed the regular or special assessment under protest, or (c) where the person wishing to be a candidate for the Board has entered into a payment plan with the Association.
- **Joint Ownership Interest.** The person, if elected, must not be serving on the Board at the same time as another person who holds a joint ownership interest in the same Lot or Unit as the person, and the other person is either a candidate for the current election or is an incumbent director.
- **Past Criminal Convictions.** The person must not have had a past criminal conviction that would, if the person is elected, either prevent the Association from purchasing fidelity bond coverage required by California Civil Code section 5806 or terminate the Association’s existing fidelity bond coverage. Persons running for the Board shall disclose, at the time of nomination, the existence of any past criminal convictions.

**If you intend to be a candidate and believe that you may be subject to disqualification by failing to satisfy the Candidate Qualifications at the time of nomination, the Association hereby offers you the opportunity to engage in Internal Dispute Resolution (IDR) in accordance with the Association’s established IDR procedures. If you would like to engage in IDR, please contact the Association’s Administrator as soon as possible.**

## NOMINATION PROCEDURES

Provided that Members seeking candidacy for a position on the Board satisfy all the Candidate Qualifications at the time of nomination, such Members may be nominated or nominate themselves by the following procedures:

Candidate nominations must be submitted in writing, via the Nomination Form, to the Association's Administrator ("Administrator") at any time prior to the Nomination Deadline. **Failure to submit a Nomination Form to the Administrator prior to the Nomination Deadline will result in the candidate's name being omitted from the ballot.** After collecting all properly submitted nominations, the Board, the Community Administrator at the Board's direction, or a Nominating Committee established by the Board, shall: (1) confirm each nominated person's eligibility to serve under the Election Rules; (2) confirm or cause to be confirmed each eligible nominee's acceptance of nomination (if nominated by someone other than the nominee); and (3) prepare or cause the preparation of correspondence to any nominee who was disqualified to run for the Board and the reason(s) for that decision.

### NOTICE OF MEETING & CANDIDATE LIST

After the Nomination Deadline and not less than thirty (30) days prior to the distribution of ballots, the Association shall provide general notice of the following: (1) the list of all candidates that will appear on the ballot, (2) the date, time and address of where ballots are to be returned by mail or handed to the Inspector of Elections, (3) the date, time and address of the meeting at which ballots will be counted, (4) a statement of each Member's right to verify the accuracy of their individual information on both the Candidate List and the Voter List, and (5) a statement of each Member's right to request individual delivery of the foregoing items.

**If you have any questions regarding the foregoing, please contact the Association:**

San Lorenzo Village Homes Association  
info@slvha.com

**SAN LORENZO VILLAGE HOMES ASSOCIATION**

**Annual Meeting & Election  
Thursday, February 2, 2023**

**NOMINATION FORM**

The Annual Meeting of the Membership for the San Lorenzo Village Homes Association (“Association”) will occur on Thursday, February 2, 2023 at 377 Paseo Grande, San Lorenzo, California 94580 to elect one (1) Directors to the Association’s Board of Directors. The term of the Director is three (3) years. You must be a “Member” of the Association and meet all candidate qualifications to be elected to the Board. A Member is a person who is in the chain of title as an owner of record for a property in the Association.

If you are interested in serving as a Director of the Association, please complete the information below and the Candidacy Statement form on the back of this document.

Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Please complete and submit this Nomination Form and the Candidacy Statement on the back of this document and return them to San Lorenzo Village Homes Association, 377 Paseo Grande, San Lorenzo, California 94580. These forms must be received by the Association on or before December 2, 2022 at 8:30 a.m. to have your name included on the Ballot for the February 2023 Election.

The Candidacy Statements of qualified candidates will be included exactly as they are received in the balloting materials. **\*\*If you choose to handwrite your Candidacy Statement, it will be sent to the Membership in its handwritten form.\*\***

For an electronic copy of the Candidacy Statement please send an Email request to the Association at [info@slvha.com](mailto:info@slvha.com).

**I VERIFY THAT I AM ON TITLE AND AN OWNER OF RECORD AND THEREFORE, ENTITLED TO SUBMIT MY CANDIDACY FOR THE BOARD.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### CANDIDACY STATEMENT

Name: \_\_\_\_\_

1. Why are you interested in serving as a director and what goals do you want to see accomplished within your term as director?

---

---

---

2. What is your background and experience? Have you served as a committee member or director for a community association? Have you ever attended an HOA meeting? If yes, please elaborate on this experience.

---

---

---

3. Are you currently an owner in the association, and if so, for how long?

---

4. Have you served or are presently serving on any committee(s) for the association?

---

---

---

5. Any other information you would like to provide?

---

---

---

---

**PLEASE NOTE: PER CALIFORNIA CIVIL CODE SECTION 5105(a), A COPY OF THIS FORM MAY BE INCLUDED WITH THE OFFICIAL BALLOT. THE CANDIDATE/MEMBER IS SOLELY RESPONSIBLE FOR THE CONTENT OF THIS COMMUNICATION. THE ASSOCIATION DOES NOT EDIT OR REDACT ANY CONTENT.**